Speaker and Mic isn't working

* Check Microphone Connection - Ensure the microphone is correctly connected to the laptop, if using an external microphone, check its USB or audio jack connection.
* Verify Microphone Settings - Open system settings and check the microphone settings (Microphone Access) to ensure its enabled and set as the default recording device.
* Test Microphone in Voice Recorder - Try using the microphone in voice recorder to check if it's working outside Google Meet.
* Browser Permissions - Check if your browser has permission to access the microphone. In most browsers, this can be adjusted in the site settings.
* Google Meet Settings - Within Google Meet, click on the settings gear icon and select the correct microphone from the audio settings.
* Restart Browser or Computer - Close and restart your browser or restart your computer to refresh system settings.